



# Admission Policy

***GONZAGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN***



ADMISSION POLICY

## **Regulations Governing the Admission Policy**

Gonzaga College of Arts and Science for Women is run by the Sisters of the Congregation of St. Aloysius Gonzaga Society (Reg.). Given the minority character of our Institutions, all Catholic students who seek admission into our Colleges should be given admission.

1. All applications for admission should be scrutinized by the Admission Committee in the following order of priority for admission
  - Catholic/Christians
  - SC/ST and other backward classes: No SC/ST should be denied admission.
  - The merit / Sports students
2. To share the responsibility of admissions, a committee of least 4 members should be setup for the purpose. The Vice Principal in consultation with the Principal appoints the members of the committee meetings shall be convened by the Principal. Besides the Principal and the Vice Principal, the Committee should have at least two staff members.
3. The Committee will decide the cut off marks for various categories and process them. At the end of the admission process, the Committee prepares the statistical data with all the relevant details to be submitted to the Secretary / President.
4. All the recommended cases that fall outside the above norms should be scrutinized by the College Admission Committee, and in the interest of the Institution, all information regarding the recommended cases to be sent to the Secretary.
5. No donation whatsoever is to be sought nor accepted at the time of admissions. However, special fees for maintenance, betterment etc. may be charged to all students, and official receipts issued. Amount to be charged are to be fixed by the Secretary with the Principal, and sent to the President for approval.
6. To prevent unscrupulous elements from exploiting the name of our Institution for purposes of collecting donations, a note as follows should be written on a blackboard and displayed on a prominent place in the campus. "As has been the practice so far, the Management of this College shall not receive any donations for admissions. We shall be grateful if any violation to this effect is brought to the notice of the Management".
7. Preference should be given to the locals

- ✚ Students may be recruited from outside the State
  - ✚ Physically handicapped, polio victims, blind etc. who seek admission merit special consideration.
  - ✚ Special preference should be given to rural students and Catholics from rural areas.
  - ✚ The college must accommodate dalits as this is the spirit of the congregation. Remedial programmes should be arranged for such students and the academically poor Catholics right from the beginning of the year.
8. Adequate financial assistance should be extended to students from the economically weaker section. The deserving orphan and semi orphan students are to be given due concession or even total exemption.