



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (ATR) 2018 - 19

The overall action taken report on various activities of IQAC planned for the academic year 2018 -2019 was collated and placed before the official forum for the approval and documentation of the action taken report. The following are the various initiatives from IQAC during the academic year 2018 - 2019.

Plan of Action	Details of Programme	Achievements of Quality Sustenance and Enhancement
Academic Staff Orientation	Conducted on 28.07.2018	<ul style="list-style-type: none">Academic staff orientation Programme was conducted to enlighten them to strive for the excellence and to be focused on work environment of Gonzaga College.
Feedback from Stakeholders	Parents' Meet: 29.09.2018 Staff evaluation by Students: 17.10.2018 Alumnae Meet: 09.02.2019. Exit Evaluation: 30.03.2019 Staff Appraisal : 27.03.2019 Staff evaluation by Students: 05.04.2019	<ul style="list-style-type: none">The feedback was collected and taken for appropriate actions.The staff members were asked to go through the collated data and become aware of the various indicators for their improvement over teaching methodology.
National Institutional Framework NIRF	Details of the college was submitted to Ministry of Human Resource Development on 30.10.2018	<ul style="list-style-type: none">Data collated and submitted in time

Uploading data in AISHE	17.01.2019	<ul style="list-style-type: none"> The institutional data was uploaded in AISHE portal.
Stock verification of various assets	16.05.2019	<ul style="list-style-type: none"> The stock verification enabled the college to help management in achieving the larger objectives of inventory management.
IQAC meetings	Four meetings were held to plan, execute and evaluate the quality initiatives of the IQAC.	<ul style="list-style-type: none"> Plan of action, execution and follow up of the outcome for assurance of quality initiations.
College Magazine & 'Valarpirai'	One of the regular activities of IQAC members	<ul style="list-style-type: none"> Consolidation of various activities in a report form and be shared with the stakeholders of the college as college annual magazine. It enhances the writing skills and creative thinking of the students. A short film on a decade history of college was produced and uploaded in the YouTube
Academic and Administrative Audit	Each Head of the Department presented the activities of the departments, physical facilities, strength, challenges, and future vision of the department.	<ul style="list-style-type: none"> The members of the IQAC and external experts evaluated the academic and administrative activities of the departments and given suggestion to the management for the quality enhancement of the department.


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