



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GONZAGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
Name of the head of the Institution	Dr. S Maheswari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04343268678
Mobile no.	9486311336
Registered Email	k-gcw@gonzagacollege.edu.in
Alternate Email	college.gonzaga@gmail.com
Address	Kathampallam, Elathagiri
City/Town	Krishnagiri
State/UT	Tamil Nadu
Pincode	635108

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. E Glitta Sumangali			
Phone no/Alternate Phone no.		04343268677			
Mobile no.		9942177913			
Registered Email		gcwqiqac@gonzagacollege.edu.in			
Alternate Email		gonzagaiqac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://gonzagacollege.edu.in/wp-content/uploads/2021/08/AQAR-2017-2018.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://gonzagacollege.edu.in/wp-content/uploads/2021/08/Academic-Calendar-2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.55	2016	25-May-2016	24-May-2021
6. Date of Establishment of IQAC			15-Jun-2011		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC has organized Orientation Programmes for Academic staff • Suggested to start certificate course to the final year students focusing on enriching entrepreneurial skill • IQAC has collated the report on various activities of the college for College Day and for producing a short film called 'Valarpirai' • Each department was encouraged to organize National level seminar and conference • Encouraged the Department of CDF to conduct skill development programme • IQAC submitted data for the National Institutional Ranking Framework as required by the Ministry of Human Resource Development and Department of Higher Education, New Delhi • The feedback from various stakeholders like parents, alumnae, employer, staff, and students were collated for further deliberations and actions based on the insights obtained from student's teaching learning experience in the college. • Student Satisfactory Survey based on teaching and learning was collected from the final year students for quality enhancement.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes				
No Data Entered/Not Applicable!!!					
View File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Board of Management</td> <td>02-Aug-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Board of Management	02-Aug-2021
Name of Statutory Body	Meeting Date				
Board of Management	02-Aug-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	17-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>Library: The library is automated with Modernlib software. We use Windows software for library automation and three modules are available in the system. Gate Register: Entry with software driven Barcode Scanners. Library Management Module (Used by Librarian and Assistance) creates a database that incorporates all essential data elements such as titles, checks duplicates, and generates report. Student Search and Inquiry Module (Used by the student and staff), OPAC: Book search and location tracking of resources. Library Circulation Module (Used by Librarian and Assistance): Issue and return with software driven Barcode Scanners. It also maintains interface checkin and checkout, generates barcodes for ID, overdue fines and gives user book usage statistics. Attendance: Staff attendance is maintained by Biometric login. Employers Provident Fund (EPF): The payment and claims of EPF are done through Electronic Challan Cum Return (ECR) which is a monthly return filed</p>				

by the employer every month through employee eSewa Portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Planning -Our institution is affiliated to Periyar University, Salem, has an effective mechanism for well-planned curriculum and documentation in a structured and transparent process. The curricular composition of every programme ensures the best possible options in terms of Core, Allied, Skill Based Elective Course SBEC, Major Based Elective Course MBEC, and Non-Major Based Elective Course NMEC in the curricular structure prescribed by the University. As a teacher being the important source of the learning process, the appointments of the teachers are done well in advance before the commencement of the academic year so that teaching is not hampered. The timetable is formulated to finish the stipulated hours needed for each subject. In order to ensure the staff imbibe the organizational goals we conduct various meetings like HOD meetings, Department meetings & Staff meetings . Different innovative teaching methodologies, creative pedagogy, new initiatives, and activities to be organized and implemented to complete the curriculum effectively are discussed in the departmental meetings. Monitoring - Before commencing the scholastic year, every department prepares an academic calendar, centered on workload, fixed timetable, action plan unit wise for the course of study, student database, laboratory manuals, course files, content activities, media, materials, etc., Academic review meetings will be conducted twice a semester to assess the progress of syllabus coverage and the effectiveness of the instruction delivery. To monitor the presence of every staff and student lab log register, student and staff movement register is maintained in the department. A daily log register is maintained in every department which helps in finding the missed day orders and will be rescheduled as a compensation day. The course in charge will make the syllabus possible for the students by making them to write on the front page for the follow-up. Teaching lesson plans are submitted to the IQAC and thus IQAC monitor and check periodically the topic coverage of every teacher to ensure balance within the time-bound. Delivering - Through a well-planned Course handout, timetable, planner, workload, scheme of evaluation, and calendar, an effective curriculum is delivered and documented. The Course plan encourages the teachers to include various methodologies like ICT, Blended learning, Flip class, Role play, Experimental learning, Peer-learning, Guest lectures, debates, and discussions to ensure effective preparation and delivery of each segment. As per the prescribed syllabus of the University, HOD allocates the teaching load to faculty members who prepare their course plan in line with the departmental academic calendar. Faculties were encouraged to attend various FDP programs which help them upgrade their knowledge and skill sets. Documentation - College administration also keeps a vigilant eye on the results, departmental proceedings, and students' needs and also keeps a record of the different activities of the College regarding teaching-learning, development, and improvements of different methods of effective curriculum delivery. Internal assessment, unit test, week test, practical class and PTM's are conducted regularly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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				urship	
Dress making and Ornaments	Nil	01/08/2018	180	Entrepreneurship	Designing Stitching Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Tamil	26/07/2018
BSc	Costume Design and Fashion	16/08/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Costume Design and Fashion	16/08/2018
MA	Tamil	26/07/2018
BSc	Biochemisry	18/06/2018
BSc	Chemistry	18/06/2018
MSc	Chemistry	18/06/2018
BCom	Computer Applications	18/06/2018
MCom	Commerce	18/06/2018
BSc	Computer Science	18/06/2018
BCA	Computer Applications	18/06/2018
MSc	Computer Science	18/06/2018
BA	English	18/06/2018
MA	English	18/06/2018
BSc	Mathematics	18/06/2018
MSc	Mathematics	18/06/2018
BSc	Physics	18/06/2018
MSc	Physics	18/06/2018
BA	Tamil	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	352	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Jewellery Making	04/08/2018	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collects the feedback on curriculum and courses from different stakeholders such as Students, Alumni, Faculty, Parents and Employers for quality enhancement. **STUDENT:** The management and IQAC coordinate and collect feedback periodically from students responding in the form of a questionnaire. They have the freedom to submit their suggestions, grievances, and problems anytime through the complaint box placed by the Grievance Redressal Committee. The students can also give their feedback through SCM (Student Council Member) and also through mentors. Based on the suggestions received from the student, we altered college timing and facilitated with RO water. A lowrise, a new open stage was inaugurated in this year. 86 percent of the respondents said that the teaching and mentoring process in the institution facilitate them in social growth and also teachers help them to identify their strength to manage their studies. **FACULTY:** The feedback from the faculty is obtained through discussions at the departmental level, through a self-appraisal form filled by each staff annually. The Principal evaluates the form and motivates staff in the specific area where improvement is needed. Improvements are done based on the requirements of the concerned departments. The HOD interacts with the staff of the department and their suggestions are forwarded to the management. 90 percent of the respondents agreed that the college provides opportunities for continuous development of staff and equal opportunities were given to them. **EMPLOYER:** The placement and Career Guidance Cell of the college takes manual feedback from the employers who visit the college for providing campus placement. Students are trained based on the expectations of the employer. **ALUMNAE:** Alumnae meet is conducted every year and the passed out students take part in this program. Their suggestions, experiences, and recommendations are given to the student and management. The feedback form will be filled by the alumnae and their responses are forwarded to the management. 91 percent of the respondents said that the content learnt from the college is about to carry on with their current job. **PARENTS:** A structured questionnaire was prepared and given to parents in PTA 'Parent-Teacher Association' conducted by all the departments. During the academic year 81 percent of parents gave their feedback that they are satisfied with their daughter studying in this college. 78 percent of respondents were satisfied with the facilities given for the students and their overall development. Student academics and their performances in various extra-curricular activities are renowned to them. Their feedback are evaluated by PTA committee and forwarded to the management for taking necessary actions. As suggested by the parents, college bus route was

extended to other villages.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1457	230	30	1	56

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
87	87	10	9	Null	8
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has been conducting Student Mentoring in the name of Student Guidance Programme (SGP). Mentoring is a mainstream activity that overarches every department. Mentors are faculty members who have signed up to support the students academically outside the scheduled class hours. Every student is assigned a mentor with whom she can discuss any issue of concern and impediments that comes in the way of optimal learning. • Each mentor is allotted 18-20 mentee who do the role of advisor and counselor to the mentee. Mentor and Mentee are regrouped every year. Mentor maintains a complete record of the student accomplishments, unique talents, areas that need to be improved and etc. The students are encouraged to meet their mentors at regular frequencies. • This program helps in maintaining the regularity of day to day activities of the class. Students come up with their personal issues related to their family, health, studies, peer pressures, college are recorded confidentially and personal assistance is given to them. Slow learners are directed to pay attention to remedial classes and advanced learners are encouraged to focus on add-on courses. Student participation in co-curricular and extracurricular activities or events are encouraged and guidance is given to them to take part based on their talent and interest. • The students are well focused on the college functioning systems, their roles and responsibilities, privileges, facilities, and opportunities of the institution. • Students' feedback reflects positively on academic and personal mentoring in helping them cope up with their life. The overall performance of the student is analyzed by viewing the Academic Mentoring Data Card. • The pass percentage has improved and the drop out was decreased. • The college is attuned to the special need of the married girls who face multiple hardships. Optimum support services are ensured for such students in order to safeguard their academic interests without affecting their family life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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1687

87

1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	87	Nil	39	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation (CIE) is done through Continuous Internal Assessment (CIA) tests, assignments, seminars conducted twice per semester. The teacher-in-charge carefully monitors the regularity of attendance, participation in seminars, and other activities. The reformations initiated in the academic year are as follows. 1. Continuous evaluation includes students seminar 2. Choosing the topics for assignments of their choice 3. Report submission of the visit to the Industry, Library, and observatory was counted towards internal assessment marking. As scheduled in the Academic calendar, the departments organize class tests and unit tests. The college has a centralized exam cell, headed by the exam cell coordinator supported by the members, to take care of all the activities. Exam Cell conducts two Internal Assessment Test, and a Model Examination for every semester. • As per the University requirements, we conduct Continuous Internal Assessment (CIA) tests, assignments, or viva voce for every course, which is a part of formative assessment and carries 25 marks for internal out of 100 marks. The remaining 75 marks is assessed through the external theory examinations. • We conduct two CIA per semester, these two CIA are conducted at regular intervals before the university examination. The main aim is to evaluate the students performance before the semester. The first CIA is conducted after the completion of two units, and the second CIA is conducted after the completion of the next two units. These two tests are conducted for 50 marks for each course. Before the university exam, probably all the units are covered. Hence the students have a model exam for 75 marks. • Out of three exams, the best two were taken into account for their internal marks, which is converted on average of 15 marks. Students attendance carries five marks and the other five marks for their two assignments or viva voce. Students should maintain 75 percent attendance every

semester. • After each Internal Assessment, the Head of the Department organizes the Result Evaluation Committee meeting, which comprises representatives, course in charges, mentors, and class supervisors. Each staff maintains a continuous assessment book for each courses. The record includes all information concerning the students attendance marks, CIA marks, and assignment marks. From all these three, a cumulative is calculated for 25 and specified as internal marks. Based on this information, they discuss the performance of the students in the presence of committee members.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The academic calendar is prepared ahead of the commencement of the academic year after receiving a tentative schedule from the University. After the Principal conducts meetings with IQAC, HoDs, and Coordinators, Examination Committee, Sports Committee and the conveners of extension service with the consultation of the Secretary approves the academic calendar and if needed guides to improve still better. • Amidst busy completing the syllabus, the Academic calendar is the reminder and guide book to the faculty to prepare in advance and book for the resource person for the seminars and workshops ahead of time. • The printed copies of the calendar are distributed to all the students and staff at the beginning of the academic year along with day orders to be followed daily. • This calendar is the personal guide light of every inmate of the college, everyone takes responsibility to adhere and follow. • As per the University norms, there are 90 working days minimum for each semester. The academic calendar provides details such as the academic programmes offered, dates of internal examinations, seminars, extension activities, outreach programmes, celebrations, Inter and Intra collegiate competitions, holidays, payment of college fees, rules and regulations of the college to be followed by the students and other events related with the academic and staff details as well. • Apart from the Academic Calendar, a Department-wise Activity Schedule for active functioning is also prepared.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gonzagacollege.edu.in/po-pso-co/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gonzagacollege.edu.in/wp-content/uploads/2021/08/SSS_-18-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Conference on Bridging Biochemistry and Molecular Biology Trends and Challenges"	Biochemistry CDF	05/10/2018
National Conference on Frontiers and Challenges in Chemistry	Chemistry	28/08/2018
National Conference on Current Scenario of E Commerce in India	Commerce	20/09/2018
National Workshop on Python Programming	Computer Science and Applications	17/09/2018
One Day National Seminar on Comparative Literature	English	24/08/2018
State Level Workshop on Winning UGC NET and SET Examination	English	11/03/2019
National Seminar on Applied Mathematics	Mathematics	28/09/2018
Workshop on Conceptual Mathematics	Mathematics	05/01/2019
Workshop on Synthesis and Analysis of Nano materials	Physics	11/09/2018
International Conference on Advanced Materials and Nanotechnology (ICAMN18)	Physics	15/10/2018
National Workshop on Pannokku Parvaiyil Sanga Ilakkiyangal	Tamil	12/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Mathematics	1
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	1
Commerce	9
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	38	3	Nil
Presented papers	16	26	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1246764

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Null	Null	Null	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	152	111	1	11	0	9	12	2	9
Added	26	20	0	0	0	5	0	0	1
Total	178	131	1	11	0	14	12	2	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7500000	6566151	15000000	14806118

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Nil

http://gonzagacollege.edu.in/wp-content/uploads/2021/08/Annexure-5_-4.4.2-MAINTENANCE-POLICY.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Placement Carrier Guidance - Language and Communication Skills for competitive examination	469	Nil	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
WICE	221	26	Winners International Career Enrichment Pvt. Ltd1	1	1
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council at Gonzaga College is a body of student representatives who

work with the management, acting as a bridge between the students and the administrative authorities. The student council consists of 18-20 members elected every year. The members will be from all the department of UG and PG programme and there is a screening test to assess their knowledge about the college. The selected students were asked to speak impromptu. The students who perform well, excel in all the rounds, and stand out from the others are selected as the council members. The students who are diligent and responsible are capable of balancing academics and their duties as student council members.

They live up to the mark in the academic area as well as co-curricular activities. The student council members are headed by the President from PG level and Vice-President from UG level. The student council works round the clock and organizes various events on occasions like Teachers day, Christmas, Independence Day, Republic Day, etc. They also initiate events or talk on Women's day, Elections, etc. The student council is a body that has representation in the Academic and Administrative Committees. Their views and opinions are put forth and considered to be of utmost importance. They are also a part of the IQAC committee and play a vital role throughout the year. The student council members are also included in the committees of Resonance - Annual Intra-College Cultural, Literary, and Fine Arts Fest. They are divided based on their portfolios into various committees present for the organization of Resonance such as Steering Committee, Documentation, Events, Risk Management, etc. The student council has representation in the committees for College Day and Awards Day. They play a major role in organizing and carrying forward such events. The Student Council remains the major body that helps the college function in all ways to reach out to the other students and also helps various other committees of the college such as Women's Cell, NSS, NCC, etc..

They are active from the day they are chosen to lead the college. Such a student council comes as a blessing and the members of the council work as a team in parallel with the management to make college a better place for the students and staff. Students play a vital role in the department association as office bearers viz. Secretary and Joint Secretaries. These roles encourage the student community to actively involve themselves in various programmes and activities of the department association. They are also motivated to participate in social, cultural, and other extracurricular events to expose and sharpen their leadership skills. They involve themselves in organizing Freshers' Day and Farewell of the final year students. They share their opinions and ideas for conducting activities like seminars, conferences, workshops, and various competitions to get enriched through events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The registration of the Alumni Association is in progress.

5.4.2 – No. of enrolled Alumni:

626

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

A meeting was conducted for all former Gonzagaites at their Alma Mater on 10 February 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college administration is decentralized by the various management levels of the college. Management Level This involves the meeting and discussion with the Secretary, Principal, Vice-Principal and members of the management. Academic monitoring is done reflecting the vision and mission of the institute. There is functional decentralization by establishing Offices of Vice-Principal, Heads of the departments, and Treasurer. The management committee frequently meets and formulates strategies to identify potential leaders to the institution. Faculty Level HODs and Faculty members act as representatives for various committees, leadership skills will be developed among them. They are given the freedom to conduct seminars/workshops/conferences/internships to bring up their abilities.

Student Level Students play an active role as a member of the council, secretaries, joint secretaries of various associations and extension units and class representatives. They interact with their peer group to bring out the needs to the class in charge and Principal. Participative management Staff and students are involved in various activities and offered suggestions for improving the excellence of the college. This helps in defining the policies and procedures in regard to discipline, grievance redressal, etc. Staff members are also involved in sharing their opinions and plan for various events conducted in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> As the institution is affiliated to Periyar University, Salem, we follow the curriculum framed by the University Board of Studies for UG/ PG/ M.Phil programmes. The Choice Based Credit System (CBCS Pattern) given by the university is followed. The curriculum is enriched by organizing lectures/workshops/ conferences for the benefit of the students. E-resources were used for additional information sharing.
Teaching and Learning	<ul style="list-style-type: none"> IQAC set benchmarking to use various ICT tools such as PowerPoint presentations, animations, videos, and other e-resources to explain at least 40 percent of the topics in each unit along with conventional blackboard teaching methods. Inclusion of fieldwork, group discussion, class level seminars, industrial visit and educational excursion in both Undergraduate and Postgraduate level, student appraisal of teachers, Examination, Mentor System, Remedial Coaching Class/Tutorial, etc enhance teaching and learning. Faculty

members innovate and continuously improve the learning process. • Prominent Academicians /Resource Persons also visit college and interact with the students.

Examination and Evaluation

• The Institute Examination cell has framed guidelines for conducting the CIA tests in line with the Calendar of the Affiliate University and the Institution. The exam cell coordinator and the members of the cell take care of all activities. The Exam cell prepares the exam schedule, staff duty list, seating plan, etc. • The conventional method of written examination is conducted in the form of Continuous Internal Assessment (CIA) tests to improve the learning outcomes. • Students are evaluated based on tests, exams, project work, assignments, debates, group discussions, PowerPoint presentations, viva, and seminal lectures. • The University conducts the semester theory and practical examinations. The faculty members are involved in paper setting, moderation, and evaluation. • Question setting, valuation of answer scripts are done by the university. • We have a support system through which students are allowed to apply for re-totaling / reevaluation of their examination papers and to appear for supplementary examinations.

Research and Development

• There is a clear policy to develop research in the college. The college provides necessary support like seed money, a positive research environment, and leave for research and development activities. • Motivates faculty members to publish their research articles in reputed national and international journals with high impact factors. Duty leave is granted for the same. • Encourages them to present papers in international/ National/ State Level Seminars, workshops, and as resource persons by providing study leave. • IQAC orients teachers to develop research proposal writing skills through various programmes Workshops/Seminars/ Conferences at Institutional / State / National / International levels to cultivate research interest in undergraduate and postgraduate students. • Teachers without Ph.D. are encouraged to pursue

and complete their Ph.D. by providing study leave with salary benefits. • Travel Grant for college teachers to present papers and to attend conferences/ seminars/ workshops.

Library, ICT and Physical Infrastructure / Instrumentation

• Our college has a well-equipped automated library. • The volume of new journals and curriculum-related books are added to the library. • Barcode / RF Enabled Circulation and Surveillance. • The college subscribed for Nlist • Each Department library comprises texts, reference books, secondary sources prescribed in the syllabus, related sources to the texts and books in general for the benefit of the students. • There is a library committee to maintain a checklist and to update • Internet lab with adequate systems and net speed up to 2 MBPS is maintained for easy access to the students and faculty members. • All the departments are equipped with computers with printers and UPS. • Each department is enabled with ICT tools. • Students were given more emphasis on making use of ICT facilities. • We have ICT enabled class rooms for active and effective learning. English department has a language lab with computers with headsets for language training. • Our college campus is equipped with eco-friendly buildings, classrooms with proper ventilation and light. • Adequate restrooms for staff and students. • Many class rooms are provided with LCD Projectors to assist the innovative teaching methods. • Intercom facilities are provided inside the college campus. • RO system for purified drinking water is available inside the campus. • Bus facility is availed to the locations in and around Krishnagiri. • Magizham Hostel Mess are provided with modern kitchen equipment. • Amenity centers such as GNET, GMART, GMINT, GFIT, and Kathambam.

Human Resource Management

• The College organizes a Faculty Development Programme, Workshops, and Soft skills Training for the development of the teaching and non-teaching staff members. • The purpose of the department associations is to enlighten the staff members with the latest developments in the respective disciplines. • Facilitating the faculty members to participate in Refresher and

Orientation courses can build knowledge, help to achieve goals and to transform their life. • Awareness programmes are conducted by various extension service units for the welfare of the students. • The final year students are given training on aptitude and communication skills for their placement embracing wider societal and ethical developments among students and staff members

Industry Interaction / Collaboration

• To broaden the real-life experience students are taken for industrial visits, and later they are placed in various companies, Industry - Institute - Interaction provides a platform for both the students as well as faculty members. • These enable students to be aware of the lacunae in their skills and provide an opportunity to upgrade them. • Industrial experts are invited as resource persons for seminars and workshops. • Industrial and cultural visits are formulated for a good relationship between our college and the visited industries. • Practical training for students in industries. • Placement drives are conducted in collaboration with Industries.

Admission of Students

• Students of various disciplines are admitted as per existing norms prescribed by the Periyar University, Salem. The applicant must satisfy the eligibility conditions of Periyar university. • The college has an admission committee that carries admission works based on the admission policy. • No donation whatsoever is to be sought nor accepted at the time of admissions. • Special preference should be given to the rural students and Catholics from rural areas. • The college accommodates Dalits / Orphans / Semi orphans as this is the spirit of the congregation. • Remedial programmes should be arranged for such students and the academically poor right from the beginning of the year. • Adequate financial assistance should be extended to students from economically weaker section. The poor are to be given due concession or even total exemption. • Physically Challenged, Polio Victims, Visually Challenged, etc. who seek admission should be given special consideration.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • The prospectus and handbook contain information about the Institution and the programmes offered are displayed on the college website. • Scholarship of the deserving students are applied through E- District • The library is managed by Modernlib software. The library offers several e-facilities such as e-books, e-journals. Online Public Access Catalogue facility is also available. N-List of INFLIBNET is subscribed to the library • Classrooms are equipped with ICT tools to meet the needs of the students in an ever-growing tech world • Application for admission is done online.
<p>Examination</p>	<ul style="list-style-type: none"> • Exam Applications of students are processed via online portal prescribed by the university. • The examination fee of the students can be transferred to the university through online mode. • Internal marks for theory and practical is done through the university portal • Hall tickets can be downloaded online from the university portal. • Semester Examination results are published online by the university. • The result of the students is sent through text messages to the parents by the university
<p>Planning and Development</p>	<ul style="list-style-type: none"> • The vision and mission of the college / important communications / planned well in advance academic calendar that includes Internal test, department wise seminars/conferences, number of working days with calendar holidays, semester exam date, extension activity date, PG project submission, and viva voce date, annual day programme, routine college functions, etc. / circulars and notices are shared for ensuring the reach of information to the stakeholders at any time anywhere through the college website. • It thoroughly paves way for the development of the institution. • The website is designed for the college to be dynamic and interactive. A separate team is constituted to update the website periodically.
<p>Administration</p>	<ul style="list-style-type: none"> • To quicken the process, avoid delay, minimize the paperwork, and keep E-records the college administration correspondences are done through emails

individually to all the departments. • The college is connected through the required internet bandwidth. • The biometric attendance system is implemented to staff members through ESSL Software. • Dissemination of information and daily attendance of the students were done through group SMS

Finance and Accounts

• E-Governance improves the accountability, transparency, and responsiveness of every transaction of the institution. • Accordingly, student scholarships are received from the district welfare office ECS. • The college transfers payment for the journals to book houses through NEFT. • The controller office of the university has made the payment transactions online, i.e., through NEFT transfer which eases the work. • All payments including Staff Salary are transacted through the bank.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Nill	Consortium membership	5000

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Staff Orientation Programme on Field lab and Research Rights: A Glance	Nill	28/07/2018	28/07/2018	87	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP -In the Department Communicative Skills and Correct Usage of Tenses (Session3)	87	30/06/2018	30/06/2018	1
FDP -In the Department Communicative Skills and Correct Usage of Tenses (Session2)	87	21/07/2018	21/07/2018	1
FDP -In the Department Communicative Skills and Correct Usage of Tenses (session 1)	87	07/07/2018	07/07/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
87	87	48	48

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>i) The Management has provided Leave with salary ii) Permission to attend conferences and seminars Registration expenses) iii) The scheme of provident fund with the management contribution. Therefore they are eligible for pension and can avail loans. iv) Medical leave, Extension medical leave for staff, Christmas gathering, Salary increment, Training to hone LSRW skill and permission to leave for higher studies. v) Token of appreciation was given</p>	<p>i) Training programmes on soft skills ii) Allow to pursue distance education iii) Training for improving computing, communication skills and office filing system. iv) Staff are encouraged to write Group IV examination for career promotion. v) Loan facility and financial aids for their children vi) Leave privileges, Christmas gathering, salary increment and medical leave vii) Token of appreciation was given to the staff who was serving in the institute</p>	<p>i) Fees concession, Management scholarship (Gonzaga Foundation), Freeship, Loanbooks, Medical aid on need basis, Exemption from remedial hours for lactating student mother ii) A separate room for lactation, maternity leave facility.</p>

to the staff who was serving in the institute for 10 years (Silver chain) vi) Professional Authentication letter for Amma two wheeler scheme

for 10 years (Gold Ring)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The College conducts internal and external financial audits regularly. For any recurring and non-recurring expenses, the department concerned gets the approval from the Secretary and Principal and submits the same to the Accounts Section. The Accounts section processes the approval and allots the required money. After completion of the programme, the account is settled with proper bills, countersigned by the HoD and Principal. The Internal Finance Audit is regularly conducted by the General Procurator from Pondicherry and assesses the financial status of the institution and aid their suggestions for resource mobilization. Once a year the External Audit System is undertaken by an external body comprising Mr. K. Nataraja Prabhu Team and the audit report is sent to the Generalate and Institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	KNRSG Associates K Nataraja Prabhu, S Malathy, Ms. L Fahamida Mehar, Divya	Yes	A. Mary Stella, General Dr. Josephine Mary Stella, General Councillor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents meetings are conducted every year on the opening day of I year UG/PG. In the meeting rules and regulations of the college are explained in detail to the parents and students.
- Every semester, Parent-Teachers Meetings are conducted for all II and III year students.
- The parents are extending their support for all kinds of activities and schemes implemented by the college.
- The parents can meet the faculty and the Principal anytime during the academic year. If any grievances are intimated by the parents, the management takes immediate action to solve the problems.
- Parents do give feedback on administrative and academic activities and help to enhance the quality

6.5.3 – Development programmes for support staff (at least three)

- Computer training is given by Computer Science Faculty as hands-on experience in office packages.
- Faculty Development and Orientation Programmes are conducted regularly with Experts.
- Support Staff are encouraged to pursue their higher education.
- Retreats are conducted for the support staff members to refresh their minds and souls.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Effective Functioning of IQAC committee of the Institute.
- Introduction of New Programme: B.Sc. Costume Design and Fashion
- Academic and Administrative Audit of the Institute.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Stock Verification	09/05/2019	09/05/2019	09/05/2019	11
2019	Academic and Administrative Audit	16/05/2019	16/05/2019	16/05/2019	20
2019	Collation of Data for AQAR	25/05/2020	25/05/2020	25/05/2020	11

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day celebration -Speech , Essay, Poem Competition -"Women Cell"	08/03/2019	08/03/2019	10	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solar energy 2KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Code of Conduct for the teaching staff and the nonteaching staff has been prepared. The Code of Conduct for Students is published in the College Hand Book every year.	18/06/2018	The code of conduct for teaching and Non teaching staff is disseminated at the time of staff orientation programme. The code of conduct for students is well explained during bridge course and copy of printed Handbook is the given to the students to be followed daily
The Roles and Functions of all the office bearers of the College: from Secretary of the College to Non-teaching staff and the various Committees of the College.	18/06/2018	The roles and functions of all the office bearers of the College are explained and followed up in their regular activities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic free campus
- Planting trees
- Encouraged students to use steel / copper lunch box and water bottles.
- Conservation of energy through the usage of CFL and LED lights.
- Rain water harvesting
- Reusing waste water for irrigation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gonzagacollege.edu.in/wp-content/uploads/2021/08/Best-Practices-2018-2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• Gonzaga college makes its existence more vibrant by living its vision, Educate to Empower through various missions given in the mission statements. One of the distinctive areas, wherein the college would focus its attention to promote the vision is empowering rural young women with academic competence, psychological well-being, social responsibility, and life coping skills. • The college is attuned to the special need of first-generation learners and married girls who face multiple problems by providing more students' centric learning atmosphere like ICT enabled teaching and learning through practice. • Support services to the married girls and lactating women students to finish their degree. • Special counseling to the married girl students to face their challenges and excel in education. • Extension service units like NSS, YRC, RRC, ECO CLUB, Women Cell, and AICUF are effectively functioning in the college to foster commitment, concern, compassion, and sensitivity for bringing social equity and to make them conscious of environmental safety. • A cultural event organized by the fine arts club on various themes was an opportunity for the students to showcase their cultural talents with a competitive spirit. • To mould young women as socially responsible citizens they were encouraged to contribute donations at the time of Kerala Flood and Gaja Cyclone. • Value education and Faith Formation sessions were organized to inculcate values and practices in personal, professional, and social lives as well. • Awareness campaigns are conducted to reduce the Early Marriage Rate. • Students are trained to be more concern towards less privileged by offering gifts to the economically weak backgrounds on every Christmas.

Provide the weblink of the institution

www.gonzagacollege.edu.in

8.Future Plans of Actions for Next Academic Year

• Adding facilities for the enhancement of quality learning outcomes (establishing Smart boards with Wi-Fi facility in the Departments) • Orientation programme for both Administrative and Supportive staff • Upskilling the faculty with e-teaching and learning. • Faculty evaluation of students - Odd and Even semester. • Exit poll by the outgoing students on various activities of the college • Adding Bus facility for the comfortable conveyance of the students to the rural areas. • Initiatives for the quality enhancement of the staff members. • Certificate courses for all the students. • Effective functioning of the Student Council. • Effective functioning of Classroom Quality Assurance Cell. • Implementing Gonzaga Educative Plan • Conducting Certificate courses •

Introducing coaching class for Competitive Examinations • Regularizing Ethical classes and Catechism • Introducing typewriting and ornaments making • Introducing book review for the staff • Administrative and Academic Audit • MOU with Sai IAS academy • Career and Placement training • Open auditorium • Improving Internet Bandwidth • An increasing number of systems in the computer laboratory • Improving internet connectivity to more number of systems • Adding facilities for the enhancement of quality learning outcomes (establishing Smart boards with Wi-Fi facility in the Departments) • Orientation programme for both Administrative and supportive staff. • Upskilling the faculty with e-teaching and learning. • Faculty evaluation of students -Odd and Even semester. • Exit report by the outgoing students on curriculum. • Adding Bus facility for the comfortable conveyance of the students to the rural area. • Initiatives for the quality enhancement of the staff members. • Certificate course for all the students. • Effective functioning of the student council. • Effective functioning of Classroom quality assurance cell. • Implementing Gonzaga Educational plan • Conducting certificate courses • Introducing coaching class for competitive examination • Regularizing ethical classes and catechism • Introducing typewriting and ornaments making • Introducing book review for the staff • Administrative and Academic Audit • MOU with Sai IAS academy • Career and placement training • Open auditorium • Improving internet bandwidth • An increasing number of systems in the computer laboratory • Improving internet connectivity to more number system